

**Sanjeevani Public School**  
**Subject- Information Technology**  
**Class-9<sup>th</sup>**  
**Assignment-1**

<b>Q 1</b>	<b>What do you understand by the term IT and ITeS?</b>
Ans	<ul style="list-style-type: none"><li>• Information Technology (IT) means creating, managing, storing and exchanging information. IT includes all types of technology used to deal with information, such as computer hardware and software technology used for creating, storing, and transferring information.</li><li>• Information Technology that enables the business by improving the quality of service is Information Technology enabled Services (ITeS). ITeS is also called web-enabled services or remote services.</li></ul>
<b>Q2</b>	<b>Explain working of computer?</b>
Ans	Computer takes data as input, processes it and produces the results as output. The information is the result of data processing.
<b>Q3</b>	<b>What do you mean by term 'data'?</b>
Ans	Data refers to the facts or raw material, which are processed to get the information. Number of students in a class, Marks of students in different subjects are data facts.
<b>Q4</b>	<b>What do you mean by BPO?</b>
Ans	Business Process Outsourcing (BPO) services means performing business operations through an outside service provider.
<b>Q5</b>	<b>List some BPO services?</b>
Ans	Some of the BPO services are as follows: <ol style="list-style-type: none"><li>1. Financial and Accounting Services.</li><li>2. Taxation and Insurance Services.</li><li>3. E-Publishing and Web Promotion.</li><li>4. Multimedia and Design Services.</li><li>5. Software Testing Services.</li><li>6. Health Care Services.</li></ol>