

SANJEEVANI PUBLIC SCHOOL

CLASS - VIIIth (Assignment - 3)

Computer ch-3 (working with tables)

Do this work book & copy

Q1. MCQ's (Pg-43)

1-(a), 2-(c), 3-(a), 4-(a), 5-(a)

Q2. fill in the blanks (Pg-43)

① Tab ② Date/Time ③ Toggle ④ Currency

⑤ Numeric

Q3. True or false (Pg-44)

1-(T), 2-(T), 3-(F), 4-(T), 5-(T)

Q4. Match them

1-(c), 2-(e), 3-(a), 4-(b), 5-(d)

Q5. Answer these following questions

(a) Define table in Access?

Ans: Tables are the building block of a database.

(b) What do you understand by database?

Ans: A database is a collection of data organized in a way that allows for easy retrieval and management.

(c) What is primary key?

Ans: Primary key identifies each record in a table uniquely.

(d) What are the different table views?

Ans: Table stores the form of row and column.

(e) What is foreign key?

Ans: Foreign key constraint is used to link two tables having one common field.

SANJEEVANI PUBLIC SCHOOL
CLASS - VIII Assignment - 4

Computer ch-4 (Queries, forms and Reports)

Do this work Book & copy

Q1 MCQ's (Pg-54)

1-(a), 2-(a), 3-(a), 4-(b), 5-(c)

Q2 fill in the blanks (Pg-54)

① print preview toolbar ② record navigation pane ③ bound ④ layout view ⑤ relationship

Q3 True or false (Pg-55)

1-(f), 2-(T), 3-(f), 4-(f), 5-(T)

Q4 Match item

1-(c), 2-(d), 3-(e), 4-(a), 5-(b)

Q5 Answer these following question

Q1 Define Queries in Access?

Ans ⇒ Queries Database object used to retrieve data from one or multiple tables depending on a given conditions.

Q2 What do you understand by design group?

Ans ⇒ It contains columns where you can set up the fields.

Q3 What are the different type of forms?

Ans ⇒ ① Bound

② unbound

Q4 What is Report?

Ans ⇒ used to view and print data from the tables in an organized way.